



LANGLADE COUNTY GOVERNMENT FAIRGROUNDS ELECTRONIC MESSAGE CENTER

Request for Proposals

Langlade County is soliciting proposals from digital sign companies and manufacturers to provide the County with a dual-sided LED electronic message center (EMC) to replace an existing message center at the Langlade County Fairgrounds.

PROJECT BACKGROUND

The current Electronic Message Center is no longer supported by the original manufacturer.

Scope of Work

The purpose of this request for proposal is to invite prospective vendors to submit a proposal to supply a dual-sided electronic message center (EMC) to Langlade County. Sign located at Front Entrance-1633 Neva Rd., Antigo WI 54409.

The Vendor shall provide the following related to this particular RFP:

Electronic Message Center:

- Double-sided LED electronic message center (EMC) should be at least 16MM (or better) full color and have a pixel matrix of at least 60x120 (or better).
- Installation and electrical connection of new EMC sign, using existing posts.
- Vendor is responsible for verifying cabinet size, and viewing area measurements.
 - o Viewing area should meet current EMC standards.
- Power is currently supplied to the sign.
 - o Contractor will need to verify adequate power supply and will need to call out in proposal if power needs to be modified, what that modification is and cost associated to the modification.
- Must include wireless communication plan with the life of sign.
- The EMC must come with a content management system/editor, which has the ability to display text on each side of the EMC.
- Ability to update the EMC from anywhere, anytime via app or web-based.
- Acquire necessary permits as needed.
- Training: web-based or in-person training for the content management system/editor.
- Any additional fees, ongoing, start-up, or otherwise, must be disclosed.
- Vendor must list anticipated manufacturing lead time.



Disposal/Recycling:

- Vendor must remove and dispose/recycle existing EMC displays.

Warranty:

- At minimum five (5) year warranty.
- Contractor must identify life expectancy of the EMC and any work or costs associated to maintain and extend the life expectancy of the sign.

The Vendor shall also provide the following as requested for all County RFPs:

- A. If applicable, provide continual or annual costs such as warranties or service contracts.
- B. Description of its invoicing process. Invoices should itemize line items by building location.
- C. An opportunity for Langlade County to complete a final inspection before acceptance of the work/ product. The Vendor will arrange for the return of all damaged or miss-shipped items. There will be no restocking fee for the return of items damaged or shipped by the vendor in error. All items returned will be credited to invoice within 14 days of receipt.
- D. If applicable, no less than One (1) day of training to ensure adequate education of all personnel at the expense of the company providing the equipment to Langlade County.

Timeline for Execution

EMC must be fully completed in 2024

Due date & Public Proposal Opening-Forestry Conference room- 2:30pm on August 27th, 2024

Questions shall be submitted in writing to AL Murray at amurray@co.langlade.wi.us

- 4. The County reserves the right, in its sole discretion, to reject any and all proposals, or parts of any proposal, for any reason whatsoever and waive technicalities. Langlade County is not liable for any costs incurred in replying to this request. Langlade County is an equal opportunity employer.
- 5. The County will only accept proposals that are responsive to the RFP and are prepared and submitted in compliance with the requirements set forth in this RFP.
- 6. Langlade County will not award any proposal to an individual or business having any outstanding amounts due from a prior Contract or business relationship with the County or who owes any amount(s) for delinquent Federal, State or Local taxes, fees and licenses.

A printed copy of the specifications can be obtained at the Langlade County Forestry Office, 1633 Neva Rd, Antigo WI 54409.

NO LATE SUBMISSIONS WILL BE ACCEPTED

For your proposal to qualify, you must submit one (1) hard copy of your SEALED proposal no later than 12:00 p.m. on August 27,2024 to:

Langlade County Fairgrounds
EMC RFP
1633 Neva RD.
Antigo WI 54409

Current Images:

