

**FOREST ADMINISTRATOR'S REPORT
DECEMBER 3, 2025**

Langlade County Board: Forestry & Recreation Committee

DATE: December 3, 2025

TIME: 11:00 a.m.

PLACE: Multipurpose Building- Clover Room

- 1. Call the meeting to order**
- 2. Please silence all cell phones**
- 3. Conduct Roll Call**
- 4. Recite the Pledge of Allegiance**
- 5. Approve previous meeting minutes of October 7, 2025**
- 6. Correspondence for Committee-** Email Comment regarding shooting at the County S
- 7. Partner Reports (DNR, Economic Development, Trail Partners)**
- 8. Forest Administrator's Report – This Written Report**
- 9. 2025 Fall Timber Sales-**

Under provisions in Chapter 16 and County approved policies, utilizing the standard approved timber sale contract, the established timber sale bids practices, bids are required to be accepted by the Committee with each bid opening and authorization is required from Committee for the Forest Administrator to establish and sign the timber sale contracts.

Opening of bids is scheduled to be completed at 9:00 on December 3rd. Some Committee members will be present for the bid opening and bids will be summarized and reviewed prior to the Committee meeting. The bid summary will be presented.

Forest Administrator recommends Committee action to accept the highest responsible bid for each timber sale and authorize the Forest Administrator to establish and sign timber sale contracts for the accepted bids.

10. 2026 Fee Schedule

Under provisions in Chapter 16 and County established policy, fee schedules for Parks and Recreation and the Fairgrounds are required to be reviewed and approved by Committee. The Department needs fees approved before the end of the year to allow for updating of the websites, agreement drafts and on-line reservation systems to reflect the fees approved.

Packet item 10 a. is the draft fee schedule for Parks and Recreation- fee schedule is the same as 2025 with changes to reflect removal of one pavilion at VMP (no longer available for rental), updated OHM annual vehicle passes to \$50 and Operator Passes to \$10 which reflects the same prices as charged this year, and at Perch Lake Campground the non-electric rates were removed because all sites are electrified.

Packet item 10. b. is the draft fee schedule for the Fairgrounds- fee schedule is exactly the same as 2025 fee schedule.

Forest Administrator recommends Committee action for approval of the fees schedules as proposed or modified. If Committee recommends changes fees in any area they can be included in 2026. Caution

should be taken for proposed reductions in fees as those may impact the income budgeted for 2026 and may also cause issues with current contracts established for rental of spaces.

11. Moose Lake Property – Moose Lake Boat Landing and Lots 1,2,3 &4 Moose Lake CSM- Sale or lease to Town of Norwood- Possible Committee Action

Packet item 14 is an approved resolution from the Town of Norwood requesting County action to sell or lease the CSM lots 1,2,3,&4(the area formerly known as the Park) to the Town of Norwood.

It should be noted that in the past actions were taken to subdivide into 4 legal lots for potential sale with hopes of additional residential development and additional tax base. At that time the rough estimate from a real estate listing agent for the sale of the lots was between \$500,000 to \$700,000 total. Action to sell was denied by action of the County Board. The pit toilet at the park area was unusable and dangerous and was closed to the public in 2022. The Forestry and Recreation Committee removed the property from the park category in 2022 to reduce the need for additional investment in park infrastructure and maintenance at that site due in part low use rates of the area. A boat landing is also operated and maintained by the Department a few hundred feet to the east.

The Town of Norwood was informed of the agenda item with a request for attendance.

Forest Administrator recommends approval of a resolution to the County Board if a decision is made. Some draft resolutions will be presented after review of Corporation Council at the meeting.

12. Precast Toilet Buildings Bid (2026 Projects)- Possible Committee Action

Under provisions the County established purchase policy, purchase of items over \$5,000 require advertising and requests for proposals (RFP) or request for bids (RFB) depending upon the amount of the purchase. Two precast toilet buildings are part of County approved 2026 projects. A building at the West Evergreen Trailhead was approved as part of a County funded capital improvements project. A building at the Shooting range is part of the Shooting range improvements grant. Both were bid out with RFB with bid receive on December 1, 2025. Bid opening was completed with members of the Committee at the same time as the timber sale bids on December. These buildings are commonly months out after order and must be put within production schedules of the companies, so bids were sent out in fall of 2025 in hopes of getting installations in May of 2026

Packet #12 is the RFB for the buildings, the bid summary will be presented.

Forest Administrator recommends Committee action to accept the lowest responsible bid for the precast toilet buildings and authorize the Forest Administrator to establish and sign contracts for the accepted bid, with no billings until 2026 and 2026 installation as soon as feasible base upon productions timelines and weather.

13. Wolf River State Trail- County Resolution 39-2022- Update on activities

It is expected that large groups that support or oppose change to the Wolf River State Trail Master plan will be attending the meeting.

Department work pertaining to the Wolf River State Trail and ATV/UTV trail connectivity and the related Resolution 39-2022 began in early in 2022 a primary issue identified by ATV/UTV groups, local businesses and Towns was lack of summer motorized trail connectivity of the communities within the Town of Wolf River including Langlade and Hollister, the Village of White Lake, the Town of Evergreen and communities of Lily and Pickerel in the Town of Langlade. Major concerns were that during the summer months those trail connections were dead ends.

Since that time, the Department has worked with the White Lake ATV/UTV club, local Towns and businesses and other regional clubs to establish trail connectivity from the Mountain, Lakewood Area west into southeastern Langlade County. This included substantial funding for an ATV/UTV for a trail system.

Packet item #13 provides more details on Department work since 2022 on ATV/UTV trail connectivity in southeast Langlade County including Resolution 39-2022

The Forest Administrator recommends Committee action to verbally read the following information:

1. **County does not have authority to change the trail use on the Wolf River Trail without approval of the DNR.**
2. **Resolution 39-2022 requested assistance from the DNR to identify what, if any, requirements would allow change the use. The first discussion between the County and the DNR on potential change of use of WRST is planned to be in the first week of January 2026, it has taken 3 years of work to get to this meeting.**
3. **Following County/DNR meeting, if Committee so choses to modify the Master plan, it is expected that the DNR will require the following:**
 - a. **DNR Environmental Impact Studies**
 - b. **DNR, County and Partner Work on Planning to Mitigate Potential Impacts.**
 - c. **DNR Public Surveys**
 - d. **DNR Public Hearings**
 - e. **DNR Approval of the Master Plan Changes**
 - f. **County Consideration of Change of the MOU for Management and Operations of the Wolf River State Trail**

14. Silent Sports Advisory Council- The first meeting went well. Representatives of those that attended the first meeting are expected to be in attendance. **Discussion only**

15. Office Manager Job Posting- Packet Item #15. includes position description as posted. Forest Administrator identifies that this posting meets the needs of the Forestry, Parks and Recreation Department, does not address the needs Maintenance Department originally handled by the department prior to the vacancy and does not reflect the duties assigned and completed to the employee that resigned. **Discussion only**

16. 2026 Forestry, Parks and Recreation Department Work Plan- Work plan not prepared at this point but Forest Administrator request any additional project that Committee recommends. Work plan must be approved by Committee and the County Board in January as part of the Forest Administrator Grant. **Discussion only**

17. 2025 Sustainable Forestry Initiative Audit Report-Packet Item #17. Is the final SFI audit report as discussed earlier no negative findings. **Discussion only.**

18. Next Meeting Date- Pending the date set by the DNR, Forest Administrator would recommend a meeting separate from the joint meeting with the DNR due to likely public input. Needs to be early enough in the month to allow for Work Plan and Forest Administrator Grant to be Considered and hopefully approved by the County Board.

19. Adjourn Meeting

